# MONTHLY CLEANING AND PURGING PLANNER

### WELCOME

Ok so there is a part of me, the teacher in me, who loves order and having everything organized in my house. Then....there's the busy exhausted Mom in me that just wants to give up because there is always so much to do! Taking baby steps when it comes to organization is key to my success, and actually getting things done. I'm also a paper and pencil kinda' gal and LOVE checking off things that are done along the way, that's where these organization printables come in so handy!

Whether you want to tackle some cleaning, organizing, and purging in June when the kids get out of school, or you want to tackle the whole house a month at a time I have some free organization printables here for you to use. Print one or all of them! There is a space next to each item on the list to check off when you get to it, and it is broken down into categories. There is so much to do around the house, yard, and garage that sometimes things get forgotten. A list helps you remember those little things that probably should've been purged years ago but you just never got to it. So grab your favorite cleaner (I wouldn't be able to live without these...especially with kids), and get started. ©

Each month is broken down into smaller sections of your house for the most part so it isn't so overwhelming. I hope this helps you as well, and share with others who might find this handy as well. ©

### Purge Checklist

### Bedroom

- \_outgrown clothing
- outdated shoes
- \_torn clothing
- old hats
- shoe boxes
- old blankets
- clutter in drawers

### Playroom

- \_outgrown toys
- \_incomplete games
- \_toys w/o a match
- \_outgrown furniture
- broken electronics
- \_outgrown costumes
- \_organize/rotate

- Ganage \_broken equipment
- \_dirty/ripped rags
- \_expired chemicals
- \_combine cleaning liquids
- trash
- \_dried out paint cans
- \_unneeded paint cans
- \_unwanted holiday decor
- \_old items/car seats
- \_empty boxes
- broken tools

### Bathrooms

- old bath toys
- \_empty bottles
- old brushes
- trash
- \_ripped towels
- \_bath mats/replace
- \_expired medicine
- old hair ties/bows
- expired sunscreen

### Ritchen

- no lid tupperware
- cracked plates
- \_chipped glasses
- mismatched sets
- \_expired canned foods
- \_stale pantry food
- \_expired fridge foods
- \_combine cleaning liquids
- \_unused appliances
- \_scratched pans
- \_bottles w/o lids
- unneeded cookbooks

### Office

- shred documents
- \_old keys
- \_dried out pens
- \_old chords/adapters
- old business cards

### **February**Cleaning Checklist

### Refrigerator

- \_ Discard expired food
- \_ Combine similar
- condiments into 1 bottle
- \_ Discard food/condiments you didn't care for
- Clean condiment shelves
- \_ Clean produce drawers
- \_ Wipe down shelves
- \_ Wrap shelves in Press and Seal

### Freezer

- \_ Discard expired food
- \_ Discard freezer burned items
- \_ Discard unknown wrapped foods
- \_ Wipe down shelves
- \_ Change water filter unit if necessary
- \_ Discard damaged ice travs
- \_Wrap shelves in Press and Seal

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### Pwige

- Old oven mitts
- \_Broken trivets
- Old tablecloths
- \_ Stained placemats
- \_ Chipped serving dishes
- \_ Unwanted holiday serving dishes

### Laundry Room

- \_ Discard unknown chemicals
- \_ Combine like laundry detergent into 1 container
- \_ Make a list of needed items
- \_ Add bin for outgrown clothing
- \_ Clean inside of washer
- \_ Clean inside of dryer
- \_ Clean lint trap
- \_ Clean lint out of dryer hose

## IVIAICIN Cleaning & Purging

Garage

### Purge

- \_ dried out paint cans
- \_ paint no longer used
- expired chemicals
- \_ chemicals w/o labels
- broken tools
- \_ damaged sports equipment
- \_ outgrown sports gear
- outgrown bikes
- outgrown helmets
- \_ ripped rags
- \_ damaged camping equipment
- broken coolers
- \_ unwanted holiday decor
- \_ broken sand/beach toys
- \_ outgrown toys (boogie

boards / scooter)

- \_ damaged hoses
- \_ broken lawn equipment
- \_ broken garden pots
- \_ outgrown winter gear
- \_ outgrown boots/shoes
- broken brooms
- \_ excess / old backpacks
- \_ expired food from

garage fridge

### Clean

- dust off shelves
- spills on
- shelves / floor
- inside of buckets
- sand from toys
- \_ empty garage
- vacuum
- \_ empty & clean
- out trap in lawn
- mower
- \_ outside & inside
- of cars
- \_ inside of fridge in
- garage

### Organize

- \_ holiday decor kept
- chemicals
- tools
- \_ gardening tools
- \_ winter gear
- \_ camping gear
- \_ cleaning supplies
- \_ beach gear

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# Apring Cleaning

### Bathrooms Clean

- jets in bathtub
- inside of bathtub
- bathroom floors
- baseboards
- \_ toilets, inside &
- out
- sinks
- front of cabinets
- mirrors
- shower curtain
- bath mats
- inside of

medicine cabinets

- faucets
- \_ inside/outside
- shower doors
  - tile in shower
- \_ windows, inside and outside

### Bedrooms Purge

- outgrown clothes
- outdated shoes
- and clothing
- \_ ripped blankets
- \_ old pillows
- \_ clothing unworn
- in last year
- \_ drawers in
- nightstands

### Clean

- \_ pillows
- \_ mattress
- \_ flip mattress
- \_ carpet
- \_ windows, inside
- and outside
- baseboards

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Office

Clean

- baseboards
- desk
- inside drawers.
- bookshelves
- \_ keyboard
- monitor
- mouse
- printer
- fan
- window sill
- windows
- file cabinet
  - bathroom
- \_ carpet
- \_ rugs
- \_ chairs
- \_ pictures

### Purge

- \_ broken computers
- damaged cords
- trash
- \_ dried out pens
- \_ broken pencils
- \_ equipment not
- used in last year

### Shred

- old business cards
- expired c. cards
- old business docs
- paid bills

### Update / Replace

- virus software
- \_ back support
- \_ damaged wires

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### Summer cleaning schedule

### Kitchen

- inside cupboards
- \_ inside fridge
- inside freezer
- \_ change drawer

### liners

- \_behind fridge
- under sink
- inside of
- dishwasher
- \_ windows
- window sills
- baseboards
- \_ inside of pantry
- \_ junk drawer

### Garage

- inside cars
- \_ spills
- \_ garden equipment
- \_ shelves
- \_ purge trash
- \_ purge outgrown

toys & equipment

- \_ inside garage fridge / freezer
- \_ dirty rags
- lawnmower basket

### Bedrooms

- \_ windows inside and out
- baseboards
- \_ purge outgrown
- clothing
- blankets
- \_ pillows
- clutter in drawers
- under bed
- closets
- desk

### Bathrooms

- toilet
- bathtub
- under sinks
- inside drawers
- \_ purge broken /
- unneeded items
- shower head
- sink drains



### October Purge Checklist

### Linen Closet

- \_ Old sheets
- III-fitted sheets
- Torn sheets
- \_ Stained towels dryer
- \_ Unused items (1 yr.) \_ Clean out dryer
- \_ Expired toiletries hose
- \_ Non matching pillow appliances cases
- \_ Ripped blankets
- Soiled blankets

### Closets

- \_ Outgrown jackets
- \_ Ripped umbrellas
- \_ Unused items (1 yr.)
- \_ Broken hangers
- \_ Outgrown shoes
- \_ Unused purses
- Clutter

### Laundry Room

- \_ Clean inside of washing machine
- \_ Clean inside of
- \_ Non matching sheets \_ Mop floor + around
  - Clean out drain in laundry room sink
  - \_ Purge expired items
  - \_ Organize shelves
  - Combine like bottles
  - \_ Donate outgrown
  - clothing
  - \_ Purge broken laundry bins



### November Purge Checklist

### Attic / Basement

- \_ Thanksgiving decor
- \_ Christmas decor
- \_ Halloween decor
- \_ Easter decor
- \_ Decorations
- Trash
- Books
- \_ Soiled items
- \_ Broken items
- \_ Duplicate items
- \_ Expired paint / chemicals
- \_ Outgrown winter gear
- \_ damaged boxes
- \_outdated appliances cords
- \_ outgrown toys
- \_ replace damaged wires

### Office

- \_ Shred old bills
- \_ Organize tax
- documents & receipts
  - \_ Discard old pens
  - \_ Sharpen pencils
  - \_ Discard damaged
  - wires / replace
  - \_ Purge outdated equipment
  - \_ Clean keyboard
  - \_ Purge drawers of trash
  - \_ Clean computer monitors
  - \_ Dust
  - \_ Discard unknown
  - \_ Order new desk calendar for next year



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### )ecember purge checklist

### Decorations

- replace cardboard boxes w/plastic
- fix sentimental
- **Dieces**
- discard items with exposed wires
- donate unwanted decor

### Toy / kids' room

- \_ rotate toys
- \_ donate outgrown tovs
- \_ donate outgrown dress up clothing
- \_ discard broken toys
- \_ organize like toys into tubs
- \_ bag puzzle pieces
- \_ organize kid movies

### Garage

- \_ donate outgrown sports equipment
- \_ discard broken items \_ purge broken sports equipment
  - \_ donate outgrown toys
  - \_discard broken toys
  - \_ donate outgrown
  - winter gear
  - discard dried / old paint cans
  - \_ discard expired chemicals properly
  - \_ organize shelves
  - \_ clean out garage fridge
  - \_ donate old backpacks
  - \_ organize tools
  - organize gardening items / tools
  - \_ clean out lawn mower

